



National Association of State Agencies for Surplus Property

Code of Ethics

We, the members of the National Association of State Agencies for Surplus Property, do ordain and declare that this Code of Ethics is a true expression of the desires, attitudes and objectives which govern the activities of all representatives of State Agencies for Surplus Property. We, the members of the Association, further proclaim that we will give first consideration to the expressed purposes of this Association's constitution and the beliefs, purposes and principles of this Code of Ethics.

Beliefs

Excess Federal property, before being declared surplus, should be utilized to the fullest extent practicable in these United States of America by the Federal Government.

Once property has been declared surplus to the needs of the Federal Government, the highest and best secondary utilization is by public and private organizations of this nation that are dedicated to the education, training, health, civil protection, safety and other public benefits or our people.

Only after these requirements have been satisfied, should surplus property be disposed of by other means.

Purposes

We dedicate ourselves to the purpose of accomplishing the will of Congress through fair, honest and unbiased execution of the duties and responsibilities entrusted to us. Fully recognizing the responsibility that is ours, we accept the call to duty with a sense of humility, and with the firm resolve to give our best efforts at all times to those tasks that are inherent in the Surplus Property Donation Program.

Principles

Individually as members and collectively as an Association, we subscribe unreservedly to the following principles to motivate and guide us in the proper conduct of the affairs of the Surplus Property Donation Program:

- to be guided by honor, honesty and integrity in order that we may merit the respect and confidence of our associates and the public whom we serve;
- to hold as dishonest any personal gain or profit obtained through abuse of our public trust;
- to decline personal gifts or gratuities which might influence strict impartiality that must prevail in all business relations;
- to foster and promote fair, ethical and legal business practices;
- to measure each transaction on its own merit;
- and to grant all eligible organizations equal consideration;
- to conduct all public relations and business affairs without prejudice; and to disavow all political, religious, or racial bigotry or bias;
- to be willing to submit any major controversies to arbitration;
- to respect the policies of our immediate superiors;
- and to advise them on problems and progress of the program;

to counsel and cooperate with our membership;
to subscribe to the Association's objectives;
to respect State boundaries in the screening of property;
and to promote a spirit of unity among member States;
to promote the maximum utilization of surplus property through an educational
program for all eligible organizations;
to maintain minimum service charges by the elimination of all unnecessary
practices and procedures that do not directly benefit those we serve;
to accord prompt and courteous treatment to those transacting legitimate
business missions;
to recognize and appreciate the total problem of surplus property disposal;
and for this purpose, to cooperate with Federal holding, custodial and disposal
agencies;
to maintain professional attitudes at all levels of State Agency service.

Sincerely,

The President